**Minutes for PWA Meeting held on April 21th, 2025**

Andrew Duarte, Acting Mayor

Anita Shelton, Trustee

Melissa Melton, Trustee

Minda Emswiler, Town Clerk

1. **Quorum present. Meeting called to order at 8:31 pm.**
2. Public Participation: none
3. Anita made the motion to approve the Minutes for March PWA meeting. Melissa 2nd.
4. Anita made the motion to approve the March/April Encumbrances, Melissa 2nd.
5. Anita made the motion to approve March’s treasurer’s report, Melissa 2nd.
6. Anita made the motion to approve the PWA Purchase Orders, Melisssa 2nd
7. Reports from Water Superintendent Nathan Morgan: was not present but informed the mayor before the meeting that everything is running smoothly.
8. Anita made the motion to approve the purchase of the latest version of Neptune 36M software and equipment for the price of $10,350.00 with the inclusion of a license to the product. Melissa 2nd.
9. Melissa made the motion to convene into executive session at 8:43 pm, Anita 2nd.
10. Melissa made the motion to convene out of executive session at 8:50 pm. Brittney Melton’s yearly evaluation was discussed, and she gained a $1.00 raise. Anita 2nd
11. No Comments from Trustees.

**Adjourned 8:53 pm.**

Approve\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_